

**Southern Maryland Workforce Development Board Meeting
Via Microsoft TEAMS Meeting
December 8, 2022**

Minutes

Members Present: Michelle Nicholson, Kelly Williams, Robin Cullers, Patti Meszaros, Michelle Stewart, Stacey Cook, Alan Crawley, Christy Lombardi, Brian Miller, Kelly Winters, Tami Radisch, Cindy Rauner, Mike Scott, Katherine Stormont, Stephanie Witte, Therese Wolf, Michael Young

Members Absent: Carrie Akins, Dr. Christine L. Bergmark, Marcia Chase, Pennie Drinkard, Seth Erlin, Michael Ghosh, Michael E. Young

Guests Present: Ken Lemberg, Governor's Workforce Development Board, Tyler Burroughs, Training Captain, Mechanicsville VFD, MaryAnn Lawrence, CEO, Power Notes, LLC.

Staff Present: John Hartline, Ruthy Davis, Jackie Chembars, Belinda Denton, Sandy Fauchaux, Greg Holtz, Ashley Raley, Yvette Turner

CALL TO ORDER

The meeting was called to order at 9:02 am by Michelle Nicholson, Chair.

WELCOME AND ROLL CALL

Michelle Nicholson opened the meeting with a warm welcome and introduction of attendees.

MISSION MOMENT

Jackie Chembars introduced Tyler Burroughs, Training Captain with Mechanicsville Volunteer Fire Department. TCCSMD was able to fund essential "Heavy Vehicle Rescue Training" for the Southern Maryland Region thanks to the ARPA Program where First Responders are automatically eligible. Mr. Burroughs provided details on the importance of this training and how they have not been able to provide training since 2001 because of the lack of funding. Thirty-six individuals were able to attend this 3-day training that included 1 day of presentation training and 2 days of hands-on training. Fire Departments in attendance included Mechanicsville, Hollywood, Leonardtown, 7th District and Hughesville. Jackie explained \$26,000 has already been allocated for nursing training and more training in the future for first responders.

BUSINESS

- A quorum was established.
- A motion to approve the minutes from the September 9, 2022, Workforce Development Board meeting was made by Dr. Maureen Murphy, seconded by Stephanie Witte, and carried.
- A motion to approve the consent agenda documents was made by Cindy Rauner, seconded by Kelly Winters, and carried.

Staff Updates

Ruthy Davis shared the current Tri-County Council for Southern Maryland workforce org chart and provided an update on newly hired staff and current vacancies.

WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) TRAINING

MaryAnn Lawrence of PowerNotes, LLC provided in-depth WIOA Training to the board including board structure and WIOA legislation as it relates to the board and local area.

Board Chairmanship

Ruthy Davis announced Michelle Nicholson is stepping down as Board Chair and member of the board. Ruthy and John Hartline spoke appreciatively of the time Michelle has dedicated to the board. John presented a framed photo and plaque given as a token of appreciation for her time and dedication as Board Chair and Member.

Currently, there is not a replacement Board Chair. If anyone has interest in chairing the board, please contact Ruthy.

Public Comment & Announcements:

There was no public comment

Adjournment:

A motion to adjourn was made by Christy Lombardi, seconded by Patti Meszaros, and passed. The meeting adjourned at 10:36 am.